

REAL PRODUCT PREVIEW

Employee Onboarding Checklist Pack

Master checklist, access tracker workbook, first-week manager guide, and README.

ZIP bundle

DOCX checklist

XLSX tracker

Actual file screenshot

Employee Onboarding Checklist Pack

Metric	Value
Open pre-start tasks	0
Open access items	4
Open training items	5
Open probation actions	0

Cover, inner screenshots, and the sample PDF are generated from the product files used for sale.



Actual preview from product file

Training item	Learning outcome	Owner	Due date
Company orientation	Understands team, policies, & HR		
Role workflow	Can complete first standard t	Manager	
Security and privacy	Understands access, data, ar	IT / HR	
Customer or internal process	Can follow escalation and co	Manager	
First work sample review	Receives manager feedback &	Manager	

Watermarked buyer sample - final purchased file is clean and editable/readable according to the product format.



Actual preview from product file

System / asset	Access level	Owner	Issued date
Email / workspace	Standard user	IT	
Payroll / HR portal	Employee access	HR	
Role-specific application	As approved	Manager / IT	
Laptop or device	Assigned asset	Admin	

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