

REAL PRODUCT PREVIEW

Compliance Audit Checklist Template

Audit plan, control register, evidence tracker, findings log, action tracker, and summary.

XLSX workbook

6 worksheet workbook

Formula-backed summary

Actual file screenshot

Area	Objective	Owner
Access control	Confirm user access is approved, current, and IT / operations	
Backups	Confirm backup process is documented and IT	
Vendor files	Confirm active suppliers have contracts and Admin	
Document control	Confirm current versions are identifiable and Operations	

Cover, inner screenshots, and the sample PDF are generated from the product files used for sale.



Actual preview from product file

Ref	Control area	Requirement
A-01	Access control	User access is approved and reviewed at least quar
A-02	Data backup	Backup process is documented and restore tested
A-03	Vendor files	Supplier contracts are stored, current, and owned
A-04	Document control	Current policies, forms, and templates have version
A-05	Incident log	Issues are logged, assigned, and closed with eviden

Watermarked buyer sample - final purchased file is clean and editable/readable according to the product format.

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SCREENSHOT 2



Actual preview from product file

Owner	Status	Risk	Evidence needed
Operations	Open	High	Access list and approval record
IT	Open	High	Backup log and restore test
Admin	Open	Medium	Contract register and renewal dates
Operations	Open	Medium	Document register
Management	Open	Medium	Incident and action log

Watermarked buyer sample - final purchased file is clean and editable/readable according to the product format.